

## 2019-2020 GEORGIA FBLA CHAPTER OF THE YEAR ENTRY FORM (HIGH SCHOOL)

Must be RECEIVED no later than February 18, 2020. Entries will NOT be accepted after this date!

*Refer to the Georgia FBLA Competitive Event Guidelines for exact rules and regulations on eligible activities and documentation requirements.*

School Name:		Lamar County High School	Chapter President:		Juliana Solis	
Adviser's Name:		Sharonda Bostic	Adviser's E-mail:		sharonda.bostic@lamar.k12.ga.us	
No	Activity	Max	Points			
Chapter Management	1	<b>State Officer or Region Officer - Automatic</b> 50 points for having a current 2019-2020 state officer 20 points for having a current 2019-2020 region officer who meets all required obligations (max 20 points)	50	0		
	2 Early	<b>Professional Chapter Meetings</b> 10 points for each professional meeting held that includes a guest speaker or leadership training activity	50	50		
	3 Early	<b>Chapter Management and Organization</b> 10 points for developing a Chapter Program of Work 10 points for preparing a chapter public relations plan 10 points for conducting a planning session for new officers during the summer at the beginning of the school year 5 points for developing a point system for chapter member recognition 5 points for preparing a chapter budget and income statement 5 points for conducting an officer installation or new member induction, FBLA History Presentation or Emblem Ceremony 5 points for nominating an eligible local adviser for Adviser of the Year or New Adviser of the Year ( <b>due February 1</b> ) 5 points for nominating a local member for Who's Who in FBLA ( <b>due February 1</b> ) 5 points for nominating a local member for Georgia FBLA Member of the Month (max 5 points) 5 points for submitting a workshop proposal for the 2020 State Leadership Conference ( <b>due January 15</b> )	60	60		
	4	<b>FBLA Week Activities</b> 10 points for each activity conducted in celebration of FBLA Week 10 points for organizing signed proclamation by a local elected official	60	50		
	5 Early	<b>Social Activity</b> 5 points for each social activity conducted for your chapter members (max 15 points) 5 points for participating in the Georgia FBLA Night with the Hawks	20	15		
Membership Recruitment	6 Early	<b>Chapter Membership (based on February 1 numbers) – Automatic</b> 1 point for every paid member by February 1. Dues must be RECEIVED in the national office by February 1. <b>MINIMUM POINTS REQUIRED: You must have at least 50 members for Bronze or Silver to avoid Penalty Points #A; You must have at least 100 members for Gold to avoid Penalty Points #A.</b>	400	51		
	7 Early	<b>Chapter Market Share (based on February 1 numbers)</b> 1 point for every percentage Market Share your chapter has by February 1 (i.e., 32% Market Share = 32 points) 5 points for a chapter Market Share > 25% by November 1	50*	0		
	8 Early	<b>Chapter Membership Increase (based on February 1 numbers) – Automatic</b> 1 point for each additional PAID member over last year's membership. Dues must be received by February 1 5 points for exceeding the 2018-2019 final membership by November 1	100*	29		
	9	<b>Membership Campaigns</b> 2 points for each member who submits a Membership Madness application (recruit 5 NEW members) by February 1 5 points for each member who submits a Membership Mania application (recruit 10 NEW members) by February 1 10 points for each adviser who submits a 100% Class Participation Form (minimum 10 students) 5 points for placing in one of the Georgia FBLA membership campaigns (max 5 points) 75 points for each adviser who achieves a 100% FBLA Membership Excellence (all students taught are members)	75	30		
	10 Early	<b>New Chapter Charter or Reactivation</b> 15 points for chartering or reactivating a Georgia FBLA or FBLA-Middle Level chapter by February 1	60			
	11 Early	<b>Professional Division Member Recruitment (based on February 1 numbers) – Automatic (qualifies for BONUS)</b> 10 points for each member of the Professional Division from your local chapter	150*	10		
Public Relations Activities	12 Early	<b>Publicity</b> 2 points for each article appearing in the school/system newspaper, newsletter, or website (max 10 points) 10 points for each article appearing in the local/community newspaper (pictures without an article do not count) 15 points for each television appearance or radio program (school TV or radio appearance does not count) 10 points for developing a chapter newsletter that is published at least 3 times a year 5 points for developing and publishing a chapter website about your chapter's current year activities 5 points for developing and maintaining a chapter social media page (Facebook, Twitter, YouTube, etc.) (max 5 points)	75	12		
	13 Early	<b>FBLA Publication Submission</b> 10 points for each article published in <i>Tomorrow's Business Leader</i> prior to February 1 2 points for each article posted on the Georgia FBLA Website by February 1 (max 10 points; limit 2 articles per month) 5 points for submitting a completed page for the Georgia FBLA Scrapbook prior to February 1 1 point for each member who "joins/likes" the Georgia FBLA page on Facebook by February 1 (max 10 points)	25	0		
	14 Early	<b>Submission of FBLA Chapter Pictures</b> 2 points per digital picture emailed to <a href="mailto:pictures@georgiafbla.org">pictures@georgiafbla.org</a> by February 1 (limit 2 pictures per month)	20	4		
	15 Early	<b>Participation in the Georgia FBLA Government Awareness Project</b> 10 points for a US or state legislator participating in a chapter activity 5 points for a school board member or system superintendent participating in a chapter activity 5 points for at least three members participating in the CTSO Day at the Capitol on February 13, 2020 1 point for each letter sent to a government official (max 5 points)	25	0		
	16 Early	<b>Participation in the Georgia FBLA Business Organization Contact Project.</b> 10 points for each presentation to a local civic or business group (i.e., Kiwanis, Rotary, Jaycees, Optimist, Exchange) 5 points for making a presentation to a local business advisory committee or PTSO (max 5 points) 5 points for each member who completes a job shadow experience (max 5 points)	25	20		
Service Projects	17 Early	<b>Community Service Projects</b> 10 points for each service project benefiting your community (not fundraising) 5 points for partnering with another CTSO on a joint community service project (max 5 points)	75	20		
	18 Early	<b>School Service Projects</b> 10 points for each service project benefiting your school, another school organization, or faculty/staff (not fundraising) 5 points for partnering with another CTSO on a joint school service project (max 5 points)	75	75		
	19	<b>Participation in State Service Project at the Fall Leadership Conference – Automatic</b> 10 points for each team entry in the MONOPOLY® Tournament	50	10		
	20 Early	<b>Participation in the Georgia FBLA State Service Project – March of Dimes</b> 2 points for each \$25 a chapter raises and contributes on behalf of the FBLA chapter to the March of Dimes from March 20, 2019, to February 18, 2020 (will be verified with March of Dimes). 5 points for conducting a March of Dimes educational activity at your school	75	0		

No	Activity	Max	Points
	<b>MINIMUM POINTS REQUIRED: Your chapter must have members participate in SLOTS, Rally, FLC, and RLC for Gold to avoid Penalty Points #B. At least one adviser from your chapter must participate in FALCON for Gold to avoid Penalty Points #B.</b>		
Conference Participation and Recognition	21 Participation/Recognition at 2019 State Leadership Conference – Automatic (qualifies for BONUS) 5 points for adviser serving as an event administrator or assistant at the 2019 SLC (max 5 points) 5 points for adviser volunteering to serve as an event administrator or assistant at the 2020 SLC (max 5 points) 8 points for each entry placing First-Tenth Place in a competitive event at the 2019 SLC 2 point for each entry competing but not placing at the 2019 SLC	200*	NA
	22 Participation/Recognition at 2019 National Leadership Conference – Automatic 20 points for each entry placing 1 <sup>st</sup> -10 <sup>th</sup> Place at the 2019 NLC 10 points for receiving either Gold Seal Chapter Award of Merit, National FBLA Outstanding Chapter recognition, achieving Who's Who, the America Level in the 2018-2019 BAA, being a non-placing event finalist, or a Distinguished Business Leader Scholarship; placing in an Open Event, or for each member attending the Institute for Leaders. 10 points for each member competing but not placing at 2019 NLC (does not include open testing events) 2 points for member attending but not competing in an individual/team NAP event at 2019 NLC	300*	0
	23 Participation at 2019 Summer Leadership & Officer Training Summits – Automatic (qualifies for BONUS) 10 points for each member attending	120	NA
	24 Participation at 2019 FBLA Adviser Leadership Conference (FALCON) – Automatic (qualifies for BONUS) 10 points for each adviser attending	30	20
	25 Participation at 2019 Fall Motivational Rally – Automatic 2 points for each member attending	150	22
	26 Participation in Fall Motivational Rally Competitive Events – Automatic 5 points for each competitive event entry at the 2019 Fall Motivational Rally 2 points for each Team Open Testing entry (limit 2 points per event)	25	NA
	27 Participation at 2019 National Fall Leadership Conference – Automatic 10 points for each member registered for the 2019 NFLC	50	NA
	28 Participation at 2019 Fall Leadership Conference – Automatic (qualifies for BONUS) 5 points for each member registered who completes their leadership track 10 points for entering a team in the Battle of the Chapters Online Testing competition 15 points if your Battle of the Chapters team places among the top 10 finalists	100*	15
	29 Participation/Recognition at 2020 Region Leadership Conference – Automatic (qualifies for BONUS) 5 points for each entry placing First – Fifth Place in each region competitive event 2 point for each member competing not placing at the Region Leadership Conference	150*	27
	30 Conference All-Stars 10 points for each member who becomes a Conference All-Star by attending SLOTS, Rally, FLC, RLC, and SLC	150*	NA
FBLA Programs/Projects	31 Early Participation in the Business Achievement Award Member Recognition Program – by February 1 (qualifies for BONUS) 15 points for each member achieving the America level of the Individual BAA Program for 2019-2020 8 points for each member achieving the Leader level of the Individual BAA Program for 2019-2020 3 points for each member achieving the Business level of the Individual BAA Program for 2019-2020 1 point for each member achieving the Future level of the Individual BAA Program for 2019-2020 MINIMUM POINTS REQUIRED: You must receive 25 points in this area for Bronze or Silver to avoid Penalty Points #C; You must receive 50 points in this area for Gold to avoid Penalty Points #C.	150*	0
	32 Early Participation in the Georgia FBLA State Project – Vision for the Financial Future! 1 point will be awarded for each 10 points received on the Georgia FBLA State Project Form (separate entry) 5 points for completing a prior Georgia FBLA State Project (max 5 points)	75	60
	33 Early Participation in National FBLA Program or Project 10 points for each different national FBLA program/project	50	0
	34 Early Contribution to Georgia FBLA Conference Sponsorship Project (Due February 1) – Automatic 20 points for each \$50 in sponsorship dollars secured or donated by chapter.	150	140
	35 Early Contribution to Georgia FBLA Scholarship Fund (Due February 1) – Automatic 10 points for each \$50 contribution secured or donated by chapter to the Georgia FBLA Scholarship Fund 5 points for donating a scholarship basket at the Fall Leadership Conference	50	0
	36 Early Contribution to Georgia FBLA Foundation (Due February 1) – Automatic 15 points for each adviser who becomes a member of the Georgia FBLA Foundation by initial donation of \$50 10 points for an existing adviser membership renewal or for each \$25 donated by an adviser over initial contribution 20 points for each \$50 contribution to Georgia FBLA Foundation from an alumni member 3 points for each paid student member of the Foundation	200	0
	37 Early Participation in the Georgia FBLA Connecting Chapters Project 10 points for each project conducted with a FBLA-Middle Level chapter in local attendance zone	30	0
	38 Participation in the Community Service Awards Recognition Program – by February 1 10 points for each member achieving the Achievement level for 2019-2020 5 points for each member achieving the Service level for 2019-2020 2 points for each member achieving the Community level for 2019-2020	100	0
	39 Participation in the Social Media Twitter Challenge 5 points for each picture submitted for the Social Media Twitter Challenge	50	
Penalty Points	A Penalty Points – Membership Threshold – Automatic Bronze & Silver Chapters: Subtract 1 point for each member below 50 members for chapter membership Gold Chapters: Subtract 1 point for each member below 100 members for chapter membership		(0)
	B Penalty Points – Conference Attendance – Automatic Gold Chapters: Subtract 10 points for each conference (SLOTS, Rally, FLC, or RLC) in which members did not attend. Gold Chapters: Subtract 10 points if a chapter adviser did not participate in FALCON..		(-10)
	C Penalty Points – Business Achievement Award Threshold Bronze & Silver Chapters: Subtract 1 point for each point below 25 received on #31 – Participation in Business Achievement Award Members Recognition Program Gold Chapters: Subtract 1 point for each point below 50 received on #31 – Participation in Business Achievement Award Members Recognition Program		(25)
	<b>Bonus Points Received</b>		
	<b>Total Points Received</b>		<b>605</b>

Chapters will be honored as follows:

**Bronze Chapters:** Minimum of 600 points      **Silver Chapters:** Minimum of 900 points      **Gold Chapters:** Minimum of 1,200 points (Minimum of 100 members)

Chapters wishing to qualify for the Overall Chapter of the Year must also submit an Outstanding Chapter Award from the national office for 2019-2020. The top 20 Gold Chapters will be named "Superior Chapters". Chapters earning the most points will be named Overall Chapter of the Year. Second to tenth places will also be awarded.

## Chapter of the Year Submission Guidelines

Before submitting, you must enter the number of points received for each criterion on the entry form. *Please note: You MUST NOT enter more points than the maximum allowed for that criterion.* The points you enter will be verified by the documentation you submit and official state FBLA records.

Chapters wishing to qualify for a Chapter of the Year Award (Gold/Silver/Bronze designation) must submit the completed Georgia FBLA Chapter of the Year Award Entry Form & Submission Packet

Failure to submit these required items according to regulations stated in the 2019-2020 Georgia FBLA Competitive Event Guidelines will result in disqualification for Chapter of the Year awards. *All documentation must be provided in the order according to the submission packet and MUST BE bound like a report or submitted as a website. If necessary, submit multiple "books" and number each book (1 of 3, 2 of 3, 3 of 3, etc.) **Three-ring binders are not acceptable.** All documentation must reference the applicable Chapter of the Year Activity Number.*

**Each page must be numbered with the correct Chapter of the Year activity number. You will not receive credit for any page that is NOT numbered with the Chapter of the Year Activity Number.**

If you are submitting as a website, each Activity Number must be presented on a separate tab/page.

All documentation must be submitted according to this packet. All documentation must be bound. The front cover of the report must list the following:

- School/Chapter name
- Region
- City
- Name of adviser and chapter president
- Number of Points submitted

If a criterion does not apply, please discard that page.

Documentation does not need to be submitted for items listed as "Automatic" as these will be calculated according to official state and national records. You will receive a COY Points Tracking Form on February 6 detailing all automatic points for which your chapter has qualified. *Points will be automatically tracked for all chapters who submitted a Chapter of the Year entry for 2018-2019. If you did not submit an entry last year and would like to do so this year, send an email as soon as possible to [monty@georgiafbla.org](mailto:monty@georgiafbla.org) so that points may be tracked for your chapter.*

### Outstanding Local Chapter Awards

Chapters will be honored as follows:

- Bronze Chapters: Minimum of 600 points.
- Silver Chapters: Minimum of 900 points.
- Gold Chapters: Minimum of 1200 points.

The top 20 chapters will also be designated as a SUPERIOR CHAPTER. Chapters wishing to qualify for Overall Chapter of the Year must also submit and achieve an Outstanding Chapter rating from the national office for 2019-2020. The chapter (from the group of chapters that receive the National FBLA Outstanding Chapter rating) that obtains the most Chapter of the Year points will be named Georgia FBLA Chapter of the Year.

There will be two chapters recognized as Chapter of the Year

- Division I – for those schools with student populations (grades 9-12) less than 1,000 student for 2019-2020 school year (must submit letter from administrator with your Chapter of the Year submission)
- Division II – for those schools with student populations (grades 9-12) with over 1,000 students for 2019-2020 school year. All schools will be considered as part of this division unless they submit verification letter from administrator with Chapter of the Year submission.

**Chapter of the Year entries & supporting documentation must be RECEIVED no later than February 18 and mailed to Monty Rhodes, Georgia FBLA Executive Director, 3316-A South Cobb Drive, Suite #229, Smyrna, GA 30080. Please mail so that your entry is received no later than February 18. Entries received after February 18 will not be accepted. If you are submitting your Chapter of the Year documentation as a website, this website must be submitted as of February 18. No changes to the website after February 18.**

# Automatic Entries

## 1. State Officer or Region Officer - Automatic

Maximum: 50 points

## 6. Chapter Membership – Automatic

Maximum: 400 points

Points will be awarded based on membership dues PAID by February 1.

*You can qualify for your 10% early submission bonus by submitting your numbers as of December 5.*

## 8. Chapter Membership Increase– Automatic

Maximum: 100 points

Points will be awarded based on chapters who meet or exceed last year's membership numbers, based on February 1 numbers.

*You can qualify for your 10% early submission bonus by submitting your numbers as of December 5.*

## 11. Professional Division Member Recruitment– Automatic

Maximum: 150 points

Points will be awarded based on Professional Division membership dues paid by February 1.

*You will also qualify for a bonus of 5 points if you have more Professional Division members for 2019-2020 than you had in 2018-2019.*

*You can qualify for your 10% early submission bonus by submitting your numbers as of December 5.*

## 19. Participation in State Service Project at the Fall Leadership Conference – Automatic

Maximum: 50 points

Points will be awarded for each team registered for the 2019 MONOPOLY® Tournament.

## 21. Participation/Recognition at 2019 State Leadership Conference – Automatic

Maximum: 200 points

*You will also qualify for a bonus of 5 points if you have more members registered for the 2019 SLC than you had for the 2018 SLC (you must have had members attend the 2018 SLC to qualify for this bonus).*

## 22. Participation/Recognition at 2019 National Leadership Conference – Automatic

Maximum: 200 points

## 23. Participation at 2019 Summer Leadership & Officer Training Summits – Automatic

Maximum: 120 points

*You will also qualify for a bonus of 5 points if you have more members registered for the 2019 SLOTS than you had for the 2018 SLOTS (you must have had members attend the 2018 SLOTS to qualify for this bonus).*

## 24. Participation at 2019 Georgia FBLA Adviser Leadership Conference – Automatic

Maximum: 30 points

*You will also qualify for a bonus of 5 points if you have more advisers registered for the 2019 FALCON than you had for the 2018 FALCON (you must have had advisers attend the 2018 FALCON to qualify for this bonus).*

## 25. Participation at 2019 Georgia FBLA Motivational Rally – Automatic

Maximum: 150 points

*You will also qualify for a bonus of 5 points if you have more members registered for the 2019 Rally than you had for the 2018 Rally (you must have had members attend the 2018 Rally to qualify for this bonus).*

**26. Participation in Fall Motivational Rally Competitive Events – Automatic**

**Maximum: 25 points**

Points will be awarded based on actual completion of competitive events at Rally.

**27. Participation at 2019 National Fall Leadership Conference – Automatic**

**Maximum: 50 points**

Points will be awarded based on the number of students who attend this conference. Members who did not attend the 2019 Georgia FBLA Fall Leadership Conference will not receive full credit.

**28. Participation at 2019 Fall Leadership Conference – Automatic**

**Maximum: 100 points**

Points will be awarded based on the number of students who actually complete the entire FLC leadership program.

*You will also qualify for a bonus of 5 points if you have more members registered for the 2019 FLC than you had for the 2018 FLC (you must have had members attend the 2018 FLC to qualify for this bonus).*

*BONUS: You will receive two points for each member/adviser who earns the Statesmen Award from the annual Statesmen test. These points do not count toward the maximum number of points allowed for this line.*

**29. Participation/Recognition at 2020 Region Leadership Conference – Automatic**

**Maximum: 100 points**

Points will be awarded based on competitors actually competing in RLC events

*You will also qualify for a bonus of 5 points if you have more members registered for the 2020 RLC than you had for the 2019 RLC (you must have had members attend the 2019 RLC to qualify for this bonus).*

**30. Conference All Stars – Automatic**

**Maximum: 150 points**

Points will be awarded for each member who becomes a Conference All Star by attending SLOTS, Rally, FLC, RLC, and SLC

**34. Contribution to Georgia FBLA Conference Sponsorship Project – Automatic**

**Maximum: 150 points**

Points will be award based on checks received as of **February 1**.

*You can qualify for your 10% early submission bonus by submitting your contribution by December 5.*

**35. Contribution to Georgia FBLA Scholarship Fund – Automatic**

**Maximum: 50 points**

Points will be award based on checks received as of **February 1** and/or by contributing a Scholarship Basket at FLC.

*You can qualify for your 10% early submission bonus by submitting your contribution by December 5.*

**36. Contribution to Georgia FBLA Foundation - Automatic**

**Maximum: 100 points**

Points will be awarded based on checks received as of **February 1**.

*You can qualify for your 10% early submission bonus by submitting your contribution by December 5.*

## 2. Professional Chapter Meetings

Maximum: 50 points

Points Received **40**

**10 points** for each professional chapter meeting held. Meetings must include a guest speaker or leadership training activity

	Meeting Date	Guest Speaker Topic or Leadership Training Activity	Online Form 2 #
1	Aug 11-Mar	Cammie Bbye-Parliamentary Procedures and Dress Code for Events-Ongoing	#2-1282
2	Nov 6 <sup>th</sup>	Dorothy Carter-Community Involvement	#2-1281
3	Nov 19 <sup>th</sup>	Melissa Gordon-UGA Admissions-High School Grades, ACT-SAT	#2-1280
4	Feb 24 <sup>th</sup>	UGA-Financial Symposium-FBLA Visit to Griffin Campus	#2-1283
5			
6			

**Chapters can obtain points by holding professional chapter business meetings with either a guest speaker or a leadership training activity. These meetings must be professional in nature. Chapter meetings where the primary activity is a social event do not qualify as a professional business meeting.**

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**ONLINE DOCUMENTATION SUBMISSION (Use Chapter of the Year Online Form #2):** For each meeting, you **MUST upload**

- Copy of agenda of each professional chapter meeting AND
- Minutes for each professional chapter meeting

### 3. Chapter Management and Organization

Maximum: 60 points

Points Received \_\_\_\_\_

10 points for developing a Chapter Program of Work

10 points for developing a Chapter public relations plan

10 points for conducting a planning session for new officers during the summer or at the beginning of the school year

5 points for developing a point system for chapter member recognition

5 points for developing a chapter budget and an income statement

5 points for conducting an officer installation or new member induction ceremony, FBLA-PBL History Presentation or Emblem Ceremony

5 points for nominating a local adviser for Adviser of the Year or New Adviser of the Year (due February 11)

5 points for nominating a local member for Who's Who in FBLA (due February 11)

5 points for nominating a local member for Georgia FBLA Member of the Month (max 5 points)

5 points for submitting a workshop proposal for the 2020 State Leadership Conference (due January 15)

Activity	Completed
Chapter Program of Work	<input type="checkbox"/>
Chapter Public Relations Plan	<input type="checkbox"/>
Planning Session for New Officers	<input type="checkbox"/>
Point System for Chapter Member Recognition	<input type="checkbox"/>
Chapter Budget & Income Statement	<input type="checkbox"/>
Officer Installation Ceremony/New Member Induction Ceremony/ FBLA History Presentation/Emblem Ceremony	<input type="checkbox"/>
Nomination for Adviser of the Year/New Adviser of the Year	<input type="checkbox"/>
Nomination for Who's Who in FBLA	<input type="checkbox"/>
Nomination for Georgia FBLA Member of the Month	<input type="checkbox"/>
Workshop Proposal for 2020 State Leadership Conference	<input type="checkbox"/>

Include the Online Return Number for Chapter of the Year Online Form #3 Submission \_\_\_\_\_

You can qualify for your 10% early submission bonus by submitting your activities by December 5. Nomination for Adviser of the Year/New Adviser of the Year/Who's Who in FBLA or Submission of the Workshop Proposal do NOT qualify for the early submission bonus.

**ONLINE SUBMISSION (Use Chapter of the Year Online Form #3):** For the following activities, you must attach:

- **Program of Work:** Copy of the completed Program of Work Report Template
- **Chapter Public Relations Plan - Copy:** Copy of Public Relations Plan
- **Planning Session for Officers:** Copy of schedule/agenda
- **Point System for Chapter Member Recognition:** Copy of point system
- **Chapter Budget:** Copy of the completed FBLA-PBL Chapter Budget from the Fundraising section of the CMH,
- **Adviser of the Year/New Adviser of the Year:** Complete Adviser of the Year Online Form by February 11. Note: Advisers nominated must be eligible for this award (i.e., not received the region Adviser of the Year or the state New Adviser of the Year award in the last 5 years). Points will not be awarded for ineligible advisers.
- **Who's Who in FBLA:** Complete Who's Who in FBLA Online Form by February 11. Note: Members nominated must be eligible for this award (i.e., not received the region Who's Who in FBLA award in the last 5 years). Points will not be awarded for ineligible members.
- **2020 SLC Workshop Proposal Form:** Complete 2020 SLC Workshop Online Proposal prior to January 15, 2020.

**MANUAL SUBMISSION:** Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #3):

- **Officer Installation /New Member Induction Ceremony:** Copy of program from ceremony
- **FBLA History Presentation/Emblem Ceremony:** Agenda from meeting or program from the event
- **Member of the Month:** Attach a copy of the Member of the Month Application form and certificate (if selected)

#### 4. FBLA Week

Maximum: 60 points

Points Received \_\_\_\_\_

10 points for each activity conducted in celebration of FBLA Week.

10 points for organizing signed proclamation by a local elected official.

	Activity Date	FBLA Week Activity	Project Form #
1			
2			
3			
4			
5			
6			

#### FBLA Week Proclamation

Elected Official's Name	Title of Elected Official	Jurisdiction	Date

Activities must be described in detail on the Project Activity Report Template. Credit will not be given for activities that are not explained in detail.

#### ONLINE SUBMISSION:

- For each FBLA Week activity, complete an Online Project Activity Report Template (Designate #4 –FBLA Week).

**MANUAL SUBMISSION:** Behind this page, you **MUST** attach (**REQUIRED: LABEL EACH PAGE WITH #4**):

- For the FBLA Week Proclamation points, you must attach the copy of the signed proclamation as well as a picture of your chapter officers (or other member representatives) with the local elected official



## 5. Social Activity

Maximum: 20 points

Points Received \_\_\_\_\_

**5 points** for conducting a social activity for your members. Note: you only get a maximum of 15 points for local chapter social activities.

**5 points** for participating in a Georgia FBLA Night with the Hawks.

Social Activity	Completed	Project Form #
Local chapter social activity	<input type="checkbox"/>	
Local chapter social activity	<input type="checkbox"/>	
Local chapter social activity	<input type="checkbox"/>	
FBLA Night with the Hawks	<input type="checkbox"/>	

**Activities must be described in detail on the Project Activity Report Template. Credit will not be given for activities that are not explained in detail.**

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

### **ONLINE SUBMISSION:**

- For each social activity, complete an Online Project Activity Report Template (designate #5 – Social Activity)

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #5):**

- For FBLA Night with the Hawks, you will need to include a copy of your ticket order form.

*FBLA Night with the Hawks will be verified against records provided by the Atlanta Hawks. Be sure to make sure the number of FBLA members is indicated on the ticket order form.*

## 7. Chapter Market Share

Maximum: 50 points

Points Received \_\_\_\_\_

**1 point** for every Market Share percentage your chapter has (i.e., 32% Market Share = 32 points)

**5 points** for achieving a Chapter Market Share > 25% by November 1.

Dues must be RECEIVED in the national office no later than **February 1**.

Total Number of Members: (2019-2020)*	
School Population**	

Check this box if your achieved a Chapter Market Share > 20% by November 1.

\* Membership number for this year will be verified against official FBLA membership records.

\*\* Must be accompanied by a letter from a school administrator verifying the school population for grades 9-12.

Market share is calculating by dividing the number of paid members by the school population for grades 9-12.

You can qualify for your 10% early submission bonus by submitting your activities by December 5.

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #7):**

- Copy of FBLA Market Share Award application
- Letter from school administrator verifying the total school population for grades 9-12

## 9. Membership Campaigns

Maximum: 75 points

Points Received \_\_\_\_\_

**2 points** for each member who submits a Membership Madness application (recruit 5 NEW members)

**5 points** for each member who submits a Membership Mania application (recruit 10 NEW members)

**10 points** for each adviser who submits a 100% Class Participation Form (minimum 10 students) (max 20 points)

**5 points** for placing in one of the Georgia FBLA membership campaigns (max 5 points)

**75 points** for each adviser who achieves a 100% FBLA Membership (all students taught are members)

Activity	Details
Number of students who submit Membership Madness application	
Number of students who submit Membership Mania application	
Check if adviser submits 100% Class Participation Form	<input type="checkbox"/>
List Georgia FBLA membership campaign your chapter placed in	
Check if adviser achieves 100% FBLA Membership Excellence	<input type="checkbox"/>

**MANUAL SUBMISSION:** Behind this page, you **MUST** attach (**REQUIRED: LABEL EACH PAGE WITH #9**):

- **Membership Madness:** Copy of each completed Membership Madness application (this must be the report that is submitted online by **February 1**. You must include a copy of the electronic report listing each member recruited that is emailed back to the adviser upon submitting online). Applications not submitted online will NOT be accepted.
- **Membership Mania:** Copy of each completed Membership Mania application (this must be the report that is submitted online by **February 1**. You must include a copy of the electronic report listing each member recruited that is emailed back to the adviser upon submitting online). Applications not submitted online will NOT be accepted.
- **100% Class Participation:** Copy of each completed 100% Class Participation application with class roster and membership roster with class members highlighted
- **Membership Campaign:** Copy of membership campaign certificate
- **100% FBLA Membership Excellence:** Copy of the 100% FBLA Membership Excellence application with class rosters and membership roster with all class members highlighted

**NOTE:** Members recruited and claimed on Membership Madness and Membership Mania must be:

- Members who were not FBLA members in a previous year
- May only be counted on one application (i.e., multiple members cannot receive credit for the same recruit)

Recruited members who are listed on an application who were members in a previous year or who are duplicated on another member's Madness/Mania application will invalidate the entire application. Advisers should ensure that there are no duplications and that all recruited members listed on applications were not members in a previous year.

Members may only receive credit for **EITHER** Membership Madness or Membership Mania. If a member completes applications for both, he/she will only receive credit for Membership Mania.

Fraudulent applications will result in the chapter being disqualified from receiving ANY Chapter of the Year honors.

## 10. New Chapter Charter or Reactivation

Maximum: 60 points

Points Received \_\_\_\_\_

15 points for chartering or reactivating a Georgia FBLA or FBLA-Middle Level chapter by February 1

Criteria	Chapter 1
Name of chapter chartered/reactivated	
Chapter number of chapter chartered/ reactivated	
Activities completed to charter or reactivate	

Criteria	Chapter 2
Name of chapter chartered/reactivated	
Chapter number of chapter chartered/ reactivated	
Activities completed to charter or reactivate	

Criteria	Chapter 3
Name of chapter chartered/reactivated	
Chapter number of chapter chartered/ reactivated	
Activities completed to charter or reactivate	

Criteria	Chapter 4
Name of chapter chartered/reactivated	
Chapter number of chapter chartered/ reactivated	
Activities completed to charter or reactivate	

*\* Only one chapter may claim credit for each FBLA or FBLA-ML chapter chartered or reactivated.*

*If you have chartered or reactivated two or more chapters, you should complete the **Local Recruitment of Chapters** application form to receive state and national credit.*

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

## 12. Publicity

Maximum: 75 points

Points Received \_\_\_\_\_

**2 points** for each ARTICLE appearing in the school (or school system) newspaper, school newsletter, or school website (max 10 points)\*

**10 points** for each ARTICLE appearing in the local/community newspaper

**15 points** for each community television appearance or radio program (school TV or radio appearance does not count)

**10 points** for developing a chapter newsletter that is published at least three times a year

**5 points** for developing and publishing a chapter Website about your chapter's current year activities.

**5 points** for developing and maintaining a chapter social media page (Facebook, Twitter, YouTube, etc.) (max 5 points).

**In order to count points for an article or other publicity, the article or publicity item must be primarily about your FBLA chapter activity and FBLA must be clearly stated in the article. A mere mention about FBLA in the article or a general article about an FBLA member that does not focus on FBLA will not receive any points.**

**Only articles will receive credit. Photos (even with captions), announcements, etc., will not count for credit.**

Activity	Details
Number of articles in school newspaper, school newsletter, or school website	
Number of articles in local/community newspaper	
Number of television appearances or radio programs (non school)	
Check if your chapter developed a chapter newsletter published 3 times a year	<input type="checkbox"/>
Check if your chapter developed and published a chapter Website. Provide URL:	<input type="checkbox"/>
Check if your chapter developed and maintained a social media site. Provide URL:	<input type="checkbox"/>

**\* Articles that are published in a school newsletter or newspaper that are also published on a school website will only count as one item.**

You can qualify for your 10% early submission bonus by submitting your activities by December 5.

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #12):**

- *Newsletter/Newspaper article: Page containing newspaper article or newsletter article stapled to a page. Copies not acceptable. Articles that are submitted but not published by February 5 will not receive credit.*
- *TV or radio appearance: Letter from local radio or television station verifying appearance on program, if applicable*
- *Chapter Newsletter: Copy of page 1 from at least three of the newsletters. Three different newsletters must be included*
- *Chapter Website: Copy or screen shot of the home page (URL will be verified and must be active): Note: The website you enter for the website Design event does not count.*
- *Chapter Social Media page: Copy or screen shot of the chapter page (URL will be verified and must be active). Note: the page must clearly list school name and FBLA.*

### 13. FBLA Publication Submission

Maximum: 25 points

Points Received \_\_\_\_\_

**10 points** for each article published in *Tomorrow's Business Leader* prior to February 1 (<http://go.fbla.org/chapternews>)

**2 points** for each article posted on the Georgia FBLA Website by February 1 (max 10 points; limit 2 articles per month, based on submission date of the article, not the date of the activity covered by the article)

**5 points** for submitting a completed page for the Georgia FBLA Scrapbook prior to February 1

**1 point** for each member who "joins/likes" the Georgia FBLA page on Facebook by February 1 (max 10 points).

**In order to count points for an article or other publicity, the article or publicity item must be primarily about your FBLA chapter activity and FBLA must be clearly stated in the article. A mere mention about FBLA in the article or a general article about an FBLA member that does not focus on FBLA will not receive any points.**

**Only articles will receive credit. Photos (even with captions), announcements, etc., will not count for credit.**

Activity	Details
Number of articles published in the Tomorrow's Business Leader (Spring 2019, Summer 2019, Fall 2019, Winter 2020 issues)	
List Form Numbers for Georgia FBLA Online News Submission Form submitted by February 1	
Check if your chapter submitted a completed page for the Georgia FBLA Scrapbook	<input type="checkbox"/>
Check if your chapter had members who joined/like the Georgia FBLA page on Facebook.	

Include the Online Return Number for Chapter of the Year Online Form #13 Submission \_\_\_\_\_

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**ONLINE SUBMISSION (Use Chapter of the Year Online Form #13):**

- *Facebook Page: Upload a list of the members who have joined/liked the Georgia FBLA Facebook Page by February 1*

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #13):**

- *Article in Tomorrow's Business: Page TBL article or chapter news item stapled to a page. Copies not acceptable. To submit articles, go to <http://go.fbla.org/chapternews>. Articles that are submitted but not published by February 1 will not receive credit. Articles must be published.*
- *Georgia FBLA Website. Copy of all articles published on the Georgia FBLA website.*
- *Scrapbook page: Picture of scrapbook page submitted by February 1.*

# 14. Submission of FBLA Chapter Pictures

Maximum: 20 points

Points Received \_\_\_\_\_

2 points per digital picture emailed to [pictures@georgiafbla.org](mailto:pictures@georgiafbla.org) by February 1. (limit 2 pictures per month based on submission date of the picture, not the date of the activity covered by the picture)

<i>Date Picture was Submitted</i>	<i>Number of Pictures Submitted</i>

Pictures must be emailed to [pictures@georgiafbla.org](mailto:pictures@georgiafbla.org) and include your chapter name to receive credit. Pictures that are emailed to another account will not be eligible for credit. Pictures must represent a variety of chapter activities throughout the year. Pictures to send include:

- Pictures of local chapter activities
- Pictures of chapter performing serving projects
- Pictures of members at conferences (credit will only be given to 1 picture per conference attended)
- Pictures of chapter members interacting with business partners, community leaders, elected officials
- Pictures of chapter members participating in leadership development activities

You will only receive credit for 2 pictures per month.

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #14):**

- **Pictures.** Copy of email that was emailed to [pictures@georgiafbla.org](mailto:pictures@georgiafbla.org). You must also include a copy of each picture

## 15. Participation in Georgia FBLA Governmental Awareness Project

Maximum: 25 points

Points Received \_\_\_\_\_

**10 points** for a United States or Georgia legislator participating in a chapter activity

**5 points** for a school board member or school system superintendent participating in a chapter activity

**5 points** for chapter participating in CTSO Day at the Capitol on February 13, 2020

**1 point** for each letter sent to a governmental official (max 5 points)

*The legislator MUST attend/participate in the chapter activity, not just be invited.*

Name of Legislator	
Title of Legislator	
Name and date of activity	
Number of letters sent to government officials	

**Points will NOT be given for activities that are simply attending a meeting of the legislator, school board, or superintendent. The legislator/school board member/superintendent must actually participate in an activity sponsored by the local chapter. No credit will be given for simply inviting a legislator/school board member/superintendent. You can also receive up to additional points for writing letters to governmental officials according to the Governmental Awareness Project guidelines**

Include the Online Return Number for Chapter of the Year Online Form #15 Submission \_\_\_\_\_

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

### **ONLINE SUBMISSION: (Use Chapter of the Year Online Form #15):**

#### *Letters to Governmental Officials*

- *Letters must be about FBLA, BCS, or CTAE advocacy.*
- *Letters must be error free and formatted appropriately. Letters with errors or unacceptable formats will not be given credit*
- *Upload a copy of each letter sent to governmental official (up to 5)*

#### *CTSO Day at the Capitol*

- *List names of members who are planning to attend this event. Will be verified by FBLA sign-in sheets. Must have at least three members in FBLA Official Dress attend to get credit. You will NOT receive credit for any other day*

### **MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #15):**

#### *Participation by Legislator:*

- *Letter from legislator verifying attendance OR*
- *Photograph and description of activity and copy of letter sent to government official according to Governmental Awareness Project guidelines*

#### *Participation by School Board Member/Superintendent:*

- *Letter from school board member/superintendent verifying attendance OR*
- *Photograph and description of activity and copy of letter sent to official according to Governmental Awareness Project guidelines*



## 16. Participation in the Georgia FBLA Business Organization Contact Project

Maximum: 25 points

Points Received \_\_\_\_\_

**10 points** for each presentation to a local civic or business group. Presentation must promote the goals and activities of FBLA.

**5 points** for making a presentation to a local business advisory committee or PTSO (max 5 points). Presentation must promote the goals and activities of FBLA.

**5 points** for one member who completes a job shadow experience (max 5 points)

**Groups include Kiwanis Club, Rotary Club, Optimist Club, Lions Club, Jaycees Club, Chamber of Commerce and other civic clubs in your community. Presentations to Business Advisory Committees or PTSOs will only be awarded 5 points. Simply going on a business tour does not count. The presentation must promote the goals and/or activities of FBLA.**

	Name of Business Group	Date and Description of Presentation	Members Involved in Presentation
1			
2			
3			

	Name of Business Advisory Council/PTSO	Date and Description of Presentation	Members Involved in Presentation
1			

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #16):**

- Attach a copy of program or presentation for each presentation OR
- Attach a copy of a letter from the local business group verifying your presentation
- Attach a copy of the program or presentation for points for presentation to Business Advisory Committee or PTSO
- To receive points for Job Shadow experience, the student must submit a 200 word essay on what he/she learned during the job shadow experience. You must also attach a verification letter from the business shadowed. Essay should follow the FBLA-PBL Format Guide for an unbound report.

## 17. Community Service Projects

Maximum: 75 points

Points Received \_\_\_\_\_

**10 points** for each service project benefiting your community (not fundraising) completed by February 5.

**5 points** for partnering with another CTSO on a joint community service project (max 5 points)

	Date of Project	Brief Description of Project	Project Form #
1			
2			
3			
4			
5			
6			
7			
8			

Check here if your chapter partnered with another CTSO: Name of CTSO:

**You will only receive points for a service project benefiting your community that is not a fundraising project, unless funds are being raised for a particular nonprofit entity. Projects must be described IN DETAIL on the Project Activity Report Template. Credit will not be given for projects that are not explained in detail.**

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**ONLINE SUBMISSION** (Use Chapter of the Year Online Form #17): *For the following activities, you must upload/complete:*

- *For each project, complete an Online Project Activity Report Template (designate #17 – Community Service Project).*

*Projects partnering with another CTSO must be completed with one of the following CTSOs: CTI, DECA, FCCLA, FFA, HOSA, Skills USA, and TSA. Partnership must be detailed in your Project Activity Report Template. Other organizations such as Student Council, National Honor Society, BETA, FEA, etc. will not receive credit*

## 18. School Service Projects

Maximum: 75 points

Points Received \_\_\_\_\_

**10 points** for each service project benefiting your school, another school organization, or school's faculty or staff (not fundraising) completed by February 5.

**5 points** for partnering with another CTSO on a joint school service project (max 5 points)

	Date of Project	Brief Description of Project	Project Form #
1			
2			
3			
4			
5			
6			
7			
8			

Check here if your chapter partnered with another CTSO: Name of CTSO:

**You will only receive points for a service project benefiting your school, another school organization, or school's faculty or staff that is not a fundraising project, unless funds are being raised for your school. Projects must be described IN DETAIL on the Project Activity Report Template. Credit will not be given for projects that are not explained in detail.**

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

### **ONLINE SUBMISSION:**

- For each project, complete an Online Project Activity Report Template (designate #18 – School Service Project).

*Projects partnering with another CTSO must be completed with one of the following CTSOs: CTI, DECA, FCCLA, FFA, HOSA, SkillsUSA, and TSA. Partnership must be detailed in your Project Activity Report Template. Other organizations such as Student Council, National Honor Society, BETA, FEA, etc. will not receive credit*

## 20. Participation in Georgia FBLA State Service Project – March of Dimes

Maximum: 75 points

Points Received \_\_\_\_\_

**2 points** for each \$25 a chapter raises and contributes on behalf of the chapter to the March of Dimes from March 20, 2019 to February 18, 2020.

**5 points** for conducting a March of Dimes educational activity at your school (limit one activity)

*For example, if your chapter raises \$800 during the year, you will receive 64 points.*

<i>Date of Fundraising Report</i>	<i>Total Amount Submitted</i>

	Date of Educational Activity	Brief Description of Educational Activity	Project Form #
1			

**Activities must be described in detail on the Project Activity Report Template. Credit will not be given for activities that are not explained in detail.**

*Contributions will only receive credit if accompanied by the March of Dimes Fundraising Report. Contribution must be credited to FBLA chapter. Contributions from your school that are not credited to FBLA will not be eligible for points. All contributions will be verified with the March of Dimes records.*

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**ONLINE SUBMISSION:**

- For the educational activity, complete an Online Project Activity Report Template (designate #20 – March of Dimes Project).

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #20):**

- **March of Dimes fundraising activity.** Attach a copy of your March of Dimes Fundraising Form(s) and a copy of the contribution checks OR you may include documentation letter or receipt from the March of Dimes (letter/receipt must specifically indicate this was contributed from the FBLA chapter)

### 31. Participation in the Business Achievement Awards Program **by February 1**

Maximum: 150 points

Points Received \_\_\_\_\_

**15 points** for each member achieving the America level of the Individual BAA program for 2019-2020.

**8 points** for each member achieving the Leader level of the Individual BAA program for 2019-2020.

**3 points** for each member achieving the Business level of the Individual BAA program for 2019-2020.

**1 point** for each member achieving the Future level of the Individual BAA program for 2019-2020.

Number of Students achieving FUTURE level	
Number of Students achieving BUSINESS level	
Number of Students achieving LEADER level	
Number of Students achieving AMERICA level	

Even though you can submit BAAs up to March 1 (and America level applications up to April 25), you will only receive Chapter of the year credit for BAAs that are submitted to the national office by **February 18, 2020**.

Applications that were submitted for 2018-2019 but were not submitted by February 12, 2019 will not receive credit for 2019-2020 Chapter of the Year

**MINIMUM POINTS REQUIRED:** You must receive at least 25 points in this area for Bronze or Silver. You must receive 50 points in this area for Gold. You will receive Penalty Points #C if you do not meet this threshold.

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**MANUAL SUBMISSION:** Behind this page, you **MUST** attach (**REQUIRED: LABEL EACH PAGE WITH #31**):

- *Copy of page from National FBLA Website listing students' names as successfully completing the level*
- *If a student is not yet listed on the National FBLA Website, you must include a copy of the email confirmation that the student's application was electronically submitted by the adviser to the national office. You may also instead include a copy of your chapter's BAA status report from the BAA system. Members' applications must be marked as "SUBMITTED" to receive credit.*

## 32. Participation in the Georgia FBLA State Project – Vision for Your Financial Future

Maximum: 75 points

Points Received \_\_\_\_\_

**1 point** for every 10 points received on the Georgia FBLA State Project (Vision for Your Financial Future) Form.  
**5 points** for completing a prior Georgia FBLA State Project (max 5 points)

Number of points received on the (EMERGE) State Project Form	
Name of Prior State Project Completed	

Include the Online Return Number for Chapter of the Year Online Form #32 Submission \_\_\_\_\_

**Complete state project entry must be submitted to the Georgia FBLA State Office by February 1 to be eligible for these points.**

**The following prior state projects may also be completed for 5 points (you must obtain at least 100 points on the respective state project form):**

- Georgia Youth Saves
- Savvy Surfing
- Venture IN
- Life is a Highway
- The PEACH Project
- Main Street FBLA
- Dollar \$en\$e
- The Real World
- Can You Hear Me Now?
- You're Hired, Now What?
- Find It!
- Less Is More
- The TREY Project
- The Choice Is Yours
- EMERGE

**ONLINE SUBMISSION:** For the following activities, you must upload/complete:

- **Vision for Your Financial Future Project Form.** Complete the Online Vision for Your Financial Future State Project Form by **February 1** to receive these points (as well as credit for State Project participation).
- **Upload Project Form for one of the following Projects (Use Chapter of the Year Online Form #32):** (You must obtain at least 100 points on the form. You do not have to submit actual documentation):
  - Georgia Youth Saves
  - Can You Hear Me Now?
  - Savvy Surfing
  - You're Hired, Now What?
  - Venture IN
  - Find It!
  - Life is a Highway
  - Less Is More
  - The PEACH Project
  - The TREY Project
  - Main Street FBLA
  - The Choice Is Yours
  - Dollar \$en\$e
  - EMERGE
  - The Real World

You must also upload a 300 word essay (formatted according to FBLA Format Guide as a leftbound report) about your chapter's participation in a prior year state project.

### 33. Participation in National FBLA Program or Project

Maximum: 50 points

Points Received \_\_\_\_\_

10 points for each different program/project.

You can receive **20 points** for completing the Chapter Challenge (completing all three: Super Sweeps, Non-Stop November, and Action Awareness) by February 18, 2020.

*Note: You can only obtain points once for each project. For example, if multiple students complete Brainbench certification, your chapter will only receive 10 points for that project.*

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #33):**

- For **March of Dimes Grants**, attach a copy of your March of Dimes grant application (<http://go.fbla.org/mod>). Simply raising money for the March of Dimes does not count as you can count this under Criterion #20.
- For **Knowledge Matters Virtual Business Accounting, Management or Personal Finance**, attach a copy of registration form and a printout from the Knowledge Matters website of your chapter's ranking in the VBA, VBM, VBPF programs.
- For **Country Meats**, attach a copy of your invoice
- For **DormCo.com**, attach a copy of your invoice
- For **School Spirit Coffee**, attach a copy of your invoice
- For **TomWat**, attach a copy of your invoice.
- For **Junior Tours**, attach a copy of your invoice.
- For **Brainbench Certification**, attach a printout of your student's test feedback after they complete their test.
- For **FBLA-PBL Stock Market Game**, must include a copy of your rankings (only the Stock Market Game from the Adviser section of the national website will qualify; other stock market games including WeSeed are not eligible)
- For **Certified Internet Web Professional Certification**, attach a copy of the certificate.
- For **National Association of Parliamentarians**, attach documentation that a local chapter member is a member of NAP
- For **FBLA Distinguished Business Leader Scholarship**, attach a copy of the completed scholarship application
- For **National Technical Honor Society Scholarship**, attach a copy of the completed scholarship application
- For **Johnson & Wales University Scholarship**, attach a copy of the completed scholarship application
- For **FBLA National Scholarship Fund**, attach a copy of the completed application form and a copy of the check for your contribution to the FBLA National Scholarship Fund
- For **American Enterprise Day (November 15)**, attach a Project Activity Form and a picture of your chapter's American Enterprise Day celebration. This must be done during the week of November 11-17.
- For **ACTE Student Awards**, attach a copy of the completed application form. Must be submitted by September 30, 2019. Information can be found at [http://www.acteonline.org/bused\\_awards.aspx#students](http://www.acteonline.org/bused_awards.aspx#students).
- For **FBLA Chapter Challenge**, attach documentation from the national that ALL THREE programs have been completed by the submission date.

### 37. Participation in the Georgia FBLA Connecting Chapters Project

Maximum: 30 points

Points Received \_\_\_\_\_

**10 points** for participating in a project with an FBLA-Middle Level chapter in local attendance zone.

*Note: Simply traveling with a FBLA-Middle Level Chapter to a conference does NOT qualify as a Connecting Chapters project.*

	Date of Activity	Brief Description of Activity	Project Form #
1			
2			
3			

**Activities must be described IN DETAIL on the Project Activity Report Template. Credit will not be given for activities that are not explained in detail. Chartering or reactivating a Middle Level chapter will satisfy this requirement. Note: Simply traveling with a FBLA – Middle Level chapter to a conference does not qualify as a Connecting Chapters project. Participating in a joint activity with another high school chapter does NOT qualify.**

Activities conducted with another FBLA chapter or another ML chapter outside your attendance zone will NOT qualify for points.

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**ONLINE SUBMISSION:**

- *For each educational activity, complete an Online Project Activity Report Template (designate #37 – Connecting Chapters Project).*



### 38. Participation in the Community Service Awards Program **by February 1**

Maximum: 100 points

Points Received \_\_\_\_\_

**10 points** for each member achieving the Achievement level of the Community Service Award program for 2019-2020.

**5 points** for each member achieving the Service level of the Community Service Award program for 2019-2020.

**2 points** for each member achieving the Community level of the Community Service Award program for 2019-2020.

Number of Students achieving COMMUNITY level	
Number of Students achieving SERVICE level	
Number of Students achieving ACHIEVEMENT level	

Even though you can submit CSAs up to March 1 (and Achievement level applications up to April 25), you will only receive Chapter of the year credit for CSAs that are submitted to the national office by **February 18, 2020**.

Applications that were submitted for 2018-2019 but were not submitted by February 12, 2019 will not receive credit for 2019-2020 Chapter of the Year

*You can qualify for your 10% early submission bonus by submitting your activities by December 5.*

**MANUAL SUBMISSION:** Behind this page, you **MUST** attach (**REQUIRED: LABEL EACH PAGE WITH #38**):

- *Copy of page from National FBLA Website listing students' names as successfully completing the level*
- *If a student is not yet listed on the National FBLA Website, you must include a copy of the email confirmation that the student's application was electronically submitted by the adviser to the national office. You may also instead include a copy of your chapter's CSA status report from the CSA system. Members' applications must be marked as "SUBMITTED" to receive credit.*

### 39. Participation in the Social Media Twitter Challenge **by February 11**

Maximum: 50 points

Points Received \_\_\_\_\_

5 points for each picture submitted for the Social Media Twitter Challenge

- Summer Challenge:** What has your chapter done this summer? Post a picture of what your chapter has done this summer. Must be completed by September 21.
- Chapter Takeoff Challenge:** Start the year right! Post a picture of your chapter's back to school recruitment efforts (ex: Table at Orientation). Must be completed by September 21.
- First Meeting:** We're excited to see your members! Post a group shot of your chapter's first meeting. Must be completed by September 30.
- Fall Motivational Rally:** Ready for the fair? Post a picture of your chapter at Fall Motivational Rally held in Perry. Must be completed by October 15.
- Fall Leadership Conference:** In FBLA, we build leaders. Post a picture of your chapter from Fall Leadership Conference, held in Athens. Must be completed by November 10.
- Region Leadership Conference:** It's time to compete! Post a picture of your chapter at your Region Leadership Conference. Must be completed by February 5.
- FBLA Week Challenge:** Show your FBLA pride! Post a picture of your chapter's FBLA Week activities. Must be completed by February 11.
- Fundraising:** Post a picture of one of your chapter's fundraising efforts. Must be completed by February 11.
- Community Service:** FBLA members support the community around them. Post a picture of your chapter's community service efforts. Must be completed by February 11.
- Officer Team:** Your local officers are the most important piece in recruiting for your chapter. Post a picture of your chapter officer team. Must be completed by February 11.

**All photos submitted must be through an official local chapter Twitter account. Photos submitted via a personal account for a member or officer will not be eligible for credit.**

**All photos must include the hashtag #GAFBLACOY**

**MANUAL SUBMISSION: Behind this page, you MUST attach (REQUIRED: LABEL EACH PAGE WITH #39):**

- **Copy of tweet and photo from official chapter Twitter account. Tweet must include the #GAFBLACOY hashtag.**