# List of References and Rubric

### 5 Jobs References

Mrs. Meda Sims Teacher Lamar County High School 245 Town Landing View Barnesville, GA, 30204 770-558-9985

Sgt. Timothy Jones JROTC Teacher 245 Town Landing View Lamar County High School Bamesville, GA, 30204 770-558-9985

Mrs Dontauneia Traylor Physical Science Teacher Lamar County High School 245 Town Landing View Barnesville, GA, 30204 770-558-9985

Mrs. Sharonda Bostic Business and Technology Teacher Lamar County High School 245 Town Landing View Banesville, GA, 30204 770-558-9965

Mrs. Stephanie Bolden Algebra 1 Teacher Lamar County High School 245 Town Landing View Barnesville, GA, 30204 770-558-9985

Comments: Names and complete addresses are listed.

# Rubric for References

Student Name: Kenyatta Simmons

## Rubric

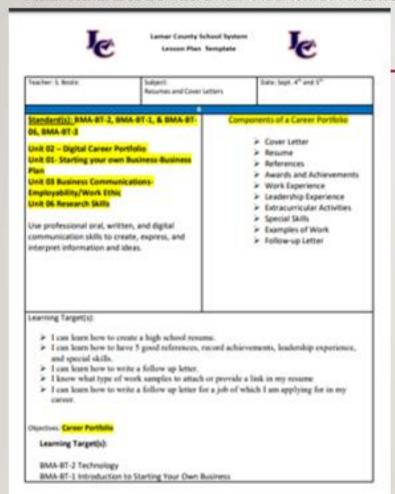
- 100-90 = Includes completed addresses such as street names and numbers, capitalization, punctuation and completed state, and zip code
- 89-80 = Includes most information with 1-2 errors
- 79-70 = Includes some information with 3-5 errors some issues with name, punctuation, capitalization, and completed first and last names
- 69-60 = Minimal/limited completeness with 5 or more errors using name, addresses, capitalization, punctuation, and spacing; does not adequately meet expectations
- 59-below = Inadequate or missing name, most parts of address, capitalization, punctuation and; incomplete, no evidence of skills attempted.

Comments: Very professional appearance-Names, addresses including zip codes listed. No punctuation errors exist. First and last names spelled correctly. Grade of 100

## LESSON PLANS-REFERENCES-RUBRIC

#### Unit 01 - Basic Human Resources

CTAE Standards: BMA-IBT-1 BMA-IBT-1.4 BMA-IBT-1.6 BMA-IBT-1.1 BMA-IBT-11.1 BMA-IBT-11.2 BMA-IBT-11.3 BMA-IBT-11.4 BMA-IBT-11.5 BMA-IBT-12.1 BMA-IBT-12.2 Academic Standards: ELACC9-10SL1 L9-10RST1-10 L9-10VHST 1-10 ELACC9-10SL4





Larrar County School System Lesson Plan Template



BMA-BT-06 Research Skills

BMA-BT-3 Communications-Employability-School Work Ethic

- Students will create, edit, and publish industry appropriate documents using technology as a tool to increase productivity.
- > Students will use figurack to create digital portfolio and load documents.
- Students will utilize information and technology tools to conduct business effectively and efficiently to work in the digital world.

#### TRANSPION TO WORK SESSION INC SIC

Activities/ Strategies

Students will watch a brief video outlining the importance of a digital portfolio.

- > Students will watch a brief video outlining the importance of a digital portfolio.
- Review digital portfolio sample. PowerPoint Sample will be located in google classroom also.
- Review Rubric for Career Project <u>Digital</u>
  Career\_Portfolio\_and\_rubric\_assignment.docs
- > A Review of sample high school

resones https://www.google.com/warch/haferstrict&ric-1C15Ox\_emp5869058198, empood-high-school-resones&tom-sch&source-unis&sexX&ved-2ahUKEwiDurf18 shakhUKShibOrresAsOsANBApriEAE&tox-1520&bih-9378imgross TONENYMBAUNE.

FBLA Project Resumes <a href="https://www.fbla.ubl.org/media/formut-Guide-Competitive-Europe.net/">https://www.fbla.ubl.org/media/formut-Guide-Competitive-Europe.net/</a>

MORE SESSION DYOU DO

- Reviewing parts of a letter for cover letters
- Capations project Resums for Seniors

Activities/Strategies.

Research latest email highwas abbied to Gmail Demonstrate to students each heature prior to usage topinporate student activities.