PROGRAM NEEDS ASSESSMENT Lamar County High School 2019-20

Sharonda Bostic Business Administration and Management Pathway SURVEY RESULTS AUGUST-ROTARY CLUB MEETING

Technical Job Skills most critical (in order of importance)

Software Proficiency
Common Operating Systems (windows, google etc.)
Data Analysts
Project Management
Technical Writing
None of the above (Written response)

Employment Tests-Hiring

15 out of 26 companies use Employment Testing

(Written Reponses in addition to questions)

CDL

Drug

Heavy Lifting

Character

Customer Service Interview

Physical Endurance

Common Knowledge

Use of a shovel (Written response)

Types of Software used in your business

Word Processing
Accounts Software
Billing Software
Asset Management Software
Payroll Software
Desktop Publishing
Programming software
None of the above (written response)

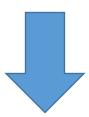
Types of Entry-Level Jobs available in your community (circle all apply)

Customer Service Rep/Client Coordinator	11
Heavy Machinery/CDL	9
School System Bus Drivers	15
Construction	8
Restaurant	8
Warehouse	7
Lifting/Labor	4
Farming	8
Campaign/Event Coordinator	4
Advertising/Sales	4
CNC Operator (written)	1

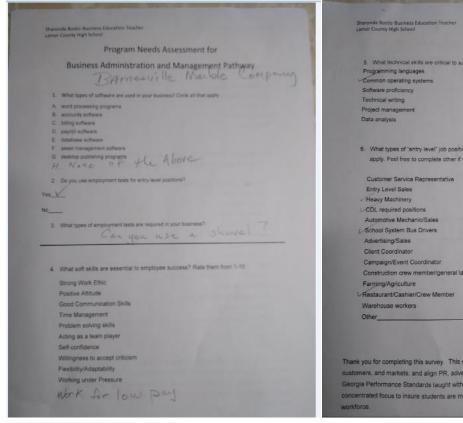
Job skills essential to an employee's success (Rating by importance)

Strong work ethic	12
Positive attitude	10
Acting as a team player	8
Working under pressure	8
Problem Solving	6
Good communication skills	6

Time management	4
Willingness to accept criticism	3
Self-confidence	2
Flexibility/Adaptability	2
Work for low pay (written response)	1



SAMPLE SURVEY BELOW



Swarenda Rosto dischesis Education Teacher

Jamer County High School

5. What technical skills are critical to success of ontry level workers? Circle all that apply
Programming languages
Common operating systems
Software proficency
Technical writing
Project management
Data analysis

6. What types of 'entry level' job positions are available in your community? Circle all that
apply. Feel free to complete other if there is one not listed.

Customer Service Representative
Entry Level Sailes
Heavy Machinery
CDL required positions
Automotive Mechanic/Sailes
J. School System Bus Drivers
Advertising/Sailes
Client Coordinator
Campaign/Event Coordinator
Campaign/Event Coordinator
Campaign/Event Coordinator
Farming/Agriculture
Restaurant/Cashier/Crew Member
Warehouse workers
Other

Thank you for completing this survey. This survey will generate insights about employees.
customers, and markets, and align PR, advertising, and other business communications with
Georgia Performance Standards taught within the Business Pathway that need more of a
concentrated focus to insure students are more college and career ready as they enter the